SUNY Cobleskill

Professional Development Schedule

May-June 2022

Wednesday, May 1	8 th	
11:30	Employee Recognition BBQ	Brick Yard Point
	All employees invited	(rain location) Bouck Ballroom
Thursday, May 19 th		
12:30	Standing Committee Meetings	;
	All standing committee members invite	ed .
Monday, May 23 rd		
10:00	Plenary President Terenzio	
	All employees invited	
	Join Zoom Meeting <u>https://cobleskill-</u> edu.zoom.us/j/96938466054?pwd=Nka	Jmd0Vna3AvaU5zckhxVFRITEVhUT09
	Meeting ID: 969 3846 6054 Passcode: 362889	
Tuesday, May 24 th		
10:00	Budget Presentation Wendy Gilman	
	All employees invited	
	Join Zoom Meeting	
	<u>https://cobleskill-</u> edu.zoom.us/j/91271453040?pwd=eGsvSHBC	UnJiUlgrbTlqNS84YWRTQT09
	Meeting ID: 912 7145 3040 Passcode: 5480	
11:00	Creating Assessment Connec Deb Moeckel Tara Winter	tions via zoom
	Moeckel from SUNY System will lead t	s, program coordinators and deans only. Deb the workshop with Tara Winter to help connect earning outcomes and institutional learning om link via email.

11:00 Budget Office Hour

Knapp Hall

Time set aside for the Business office staff to offer individual help with your budget. Drop in the Business office, schedule an in-person meeting or a teams meeting. You may also contact the Business office to schedule a time to meet outside of these designated hours

1:00 Executive Committee Meeting-

Committee chairs invited

1:00-3:00 Budget Office Hours

Knapp Hall

Time set aside for the Business office staff to offer individual help with your budget. Drop in the Business office, schedule an in-person meeting or a teams meeting. You may also contact the Business office to schedule a time to meet outside of these designated hours.

Wednesday, May 25th

9:00 School College Meeting Join Zoom Meeting https://cobleskilledu.zoom.us/j/97099533362?pwd=YXVjYXVqSzBpY2RyQzBsbjduODIwQT09 Meeting ID: 970 9953 3362 Passcode: 12043 10:30 **Department Meetings**—as announced by chairs All department members 1:00 **DEI At Work: CANR 101** The Development of Our SUNY Cobleskill Strategic Diversity, Equity and Inclusion Plan 2022-2027 Derwin Bennett and Amanda Hantho A campus community, participatory workshop in which the goals of our Current 2017-2022 Strategic DEI plan will be reviewed to determine which of these goals have been met, unmet, partially met and/or should be incorporated into our campus 2022-2027 Diversity Strategic Plan. 11:00 Self Care- Attention to Intention Lisa Napora All employees are welcomed to join the final session of the "From Me to We: Staying Connected" series led by Dr. Lisa Napora. Within the past year, she has led us through mindfulness, compassion fatigue, change, and now we will conclude with self-care. As the academic year wraps up, we all need some rejuvenation.

This session will explore self-care as intentional acts to support wellbeing by developing a relationship with the self. We will examine attention in a reflective process to identify our own unique needs. Intentions come into play to develop a self-plan that addresses

Thursday, May 26th

how to meet those needs. Please join us to make space for your wellbeing and to enjoy the final session with Lisa (but certainly not a goodbye to her).

Join Zoom Meeting

https://cobleskilledu.zoom.us/j/99166336564?pwd=NVJQMjlFaFl3SGN6bjgzUEVJOFAvZz09

Meeting ID: 991 6633 6564

Passcode: 962922

1:00 Faculty Meeting

Join Zoom Meeting

https://cobleskilledu.zoom.us/j/93625250792?pwd=U0xnelhienplcTdzb0o4M2ZHcnFqdz09

Meeting ID: 936 2525 0792 Passcode: 833621

3:00 Entrepreneurship at SUNY Cobleskill: Prentice Hall Experience the vision by touring the Prentice Maker Spaces. Scott Ferguson, Seth Browe

This tour will include visiting the Brewing and Distilling Center, Certified Kitchen, Food Packaging Center, and future co-worker spaces.

Friday, May 27th

Day reserved for Faculty Teaching Coordination

Monday, May 30th

Memorial Day

Tuesday, May 31st

9:00-12:00 Incident Command Training CANR 0001 This time is set aside for members of the Emergency Management Team to complete the mandatory FEMA training. Links for the training will be listed at the end of this catalog. The computer lab in CANR 0001 has been reserved to allow for people to do the trainings together.

9:00-11:00 Budget Office hours

Time set aside for the Business office staff to offer individual help with your budget. Drop in the Business office, schedule an in-person meeting or a teams meeting. You may also contact the Business office to schedule a time to meet outside of these designated hours

1:00-3:00 Budget Office hours

Time set aside for the Business office staff to offer individual help with your budget. Drop in the Business office, schedule an in-person meeting or a teams meeting. You may also contact the Business office to schedule a time to meet outside of these designated hours

2:00 Thriving College Thriving Community

Is it innovation? Interdisciplinary?

Join in the discussion with the Thriving College Thriving Community task force on how the campus continues to evolve. The focus of the session will be on how we define innovation and interdisciplinary work.

Join Zoom Meeting https://cobleskilledu.zoom.us/j/99574797621?pwd=V09wZXZPOThUNFY1R25sQXJ3RnFCZz09

Meeting ID: 995 7479 7621 Passcode: 405908

Wednesday, June 1st

9:00 Personal Financial Workshop (for those under 40) WA 120 Paul Gemmiti

> This workshop is for all employees and will involve creating a Personal Budget, discuss the importance of Investing for Retirement and Investing for College Education Costs, and using Dependent Care and Health Care Advantage Accounts. A question and answer session will follow.

11:00Personal Financial Workshop (for those above 40)WA 120Paul Gemmiti

This workshop is for all employees and will involve creating a Personal Budget and a Retirement Budget, explore Retirement Options, give a Social Security Benefit and Medicare Overview, and discuss the use of Trusts and Long Term Care Insurance. A question and answer session will follow.

1:00 Breaking Up With Diet Culture

Sara Olszewski,MS

Tired of chronic dieting? Weight loss cycling? Dealing with food obsessions and body image issues? Join us for a free webinar on how you can break free of diet culture and gain a healthy relationship with food, your body and start living better because of it.

Join Zoom Meeting <u>https://cobleskill-</u> <u>edu.zoom.us/j/95519400083?pwd=cTkwZ3NXTmtYb2R2VXhPOHJaZ3dodz09</u>

Meeting ID: 955 1940 0083 Passcode: 885527

Thursday, June 2nd

9:00-12:00 Incident Command Training CANR 0001

This time is set aside for members of the Emergency Management Team to complete the mandatory FEMA training. Links for the training will be listed at the end of this catalog. The computer lab in CANR 0001 has been reserved for members to do the trainings together.

11:00 Curriculum Committee

Time set aside for the Curriculum Committee to meet, if necessary.

1:00-3:00 Creating Assessment Connections Deb Moeckel Tara Winter

This workshop is for all teaching faculty. Deb Moeckel from SUNY System will lead the workshop with Tara Winter to help connect student learning outcomes, program learning outcomes and institutional learning outcomes.

Join Zoom Meeting <u>https://cobleskill-</u> edu.zoom.us/j/97673309796?pwd=MmZ0MC9wZVNHb0F1MEdGY3Y4cUZzdz09

Meeting ID: 976 7330 9796 Passcode: 112785

Friday, June 3rd

Day reserved for Assessment and Weave entries

Monday, June 6th

9:00

Faculty Feature

Mark Cornwell

CANR 101

CANR 0001

Please join Faculty Lead, Mark Cornwell, to wrap up the "Selling Your Story" series. He has shared information on how to consider return on investment (ROI), build in skills that qualify students for jobs, use curriculum maps, make connections, and communicate with prospective families. This last session will focus on making it all work through earned media, building reputation, and getting buy in internally and externally.

10:00-12:00 Selling your story—group work

This session is dedicated work time in the lab to examine what Mark has been teaching in order to look at your program. This is time to investigate your competition (ROI), explore current jobs to see if the graduate's skills are matching up, track your graduates and industry connections, and or look at how the story is coming together to sell to prospective families.

1:00 Selling your story—debrief

CANR 101

This session will serve as a debriefing where we can share findings, hurdles, and successes. It is the perfect group to try out the sales pitch or to get feedback.

2:00-4:00 Academic Planning in FFCS- Frisbie 200 What skills do first year students learn during this course? Jill Brinkman, Jennifer Golden, Christina Poor

All are welcome to join us to learn more about the tools and skills our first year students are gaining through the Foundations for College Success Course. Academic Planning is essential to a student's ability to persist and achieve. They must learn how to navigate the college tools and resources. This workshop is open to all faculty and staff. Current and future FFCS instructors are required to attend.

Tuesday, June 7th

9:00	Presidential Conversation	Lower Brick Yard Point
10:30	Chancellor's Award Application Procedures Paul Gemmiti	WA 120

This workshop is for anyone who is involved in submitting a nominee for the chancellor's award. This workshop will explain the various awards, go over eligibility requirements, the application process, and the documentation needed for each award as well as the rubrics used in evaluating the nominations.

11:00 Optimizing Interlibrary Loan (ILL)

Katherine Brent

Do you want access to books, videos, articles, and other items that aren't immediately available in the Van Wagenen Library? Join this session to learn about interlibrary loan, including tips and tricks to get your items faster, and get access to items from libraries around the world.

Join Zoom Meeting

https://cobleskill-edu.zoom.us/j/92440157787?pwd=MEQxakZmeGFHblJZSHZ2dWN4ZzVIQT09 Meeting ID: 924 4015 7787 Passcode: 577887

 12:00
 How Microcredentials Can Enhance Your Advisement Sessions

 Jill Brinkman, Jennifer Golden, Deb Pernat
 Frisbie 200

Students attend college to gain relevant skills that are needed in today's workforce. Microcredentials are digital credentials that can be earned along the path to graduation. Advisors play a key role in promoting and marketing these milestone achievements. This workshop is open to all faculty and staff who would like to learn about how to market and promote these digital credentials to our SUNY Cobleskill students. In an effort to make sure that we are following consistent procedures across campus, <u>it is</u> <u>required that ALL faculty who supervise Baccalaureate internships attend one</u> <u>training session per calendar year.</u> IF YOU ARE SUPERVISING SUMMER OR FALL 2022 INTERNS THIS TRAINING IS MANDATORY. This session will cover the following:

- A review of Internship procedure including the roles of the student intern, faculty supervisor and site supervisor
- A review of Title IX procedures as they pertain to internships
- Q & A to address any questions
- Discussion of best practices for supervision and evaluation

2:00 Blackboard ALLY and Accessibility

Wendy Richards Jennifer Weingarten

COMPLIANCE! We need to make sure the information we are sharing is accessible for all learners. This may sound like a time-consuming task, but we have software that makes accessibility painless. This session will show you the tools we have to make sure your online materials are supporting students and keeping us compliant. The office of Online Education and Wendi Richards will be teaming up to provide you with important information on accessibility.

Join Zoom Meeting

https://cobleskilledu.zoom.us/j/91672921547?pwd=dmJNRkllakU5TUU2QVJvb2FTV3ltUT09

Meeting ID: 916 7292 1547 Passcode: 282291

3:00 Blackboard ALLY-WORKING SESSION

Jennifer Weingarten

Stay on the link for a work session with Jennifer standing by as you explore ALLY in your own course

Wednesday, June 8th

Campus Open House—Explore areas on campus you may have not seen lately (or at all)

Stay tuned for a schedule

1:00 Entrepreneurship at SUNY Cobleskill: Prentice Hall Experience the vision by touring the Prentice Maker Spaces. Scott Ferguson, Seth Browe

This tour will include visiting the Brewing and Distilling Center, Certified Kitchen, Food Packaging Center, and future co-worker spaces.

2:00	Entrepreneurship at SUNY Cobleskill: Experience the vision by touring the Prentice Make Scott Ferguson, Seth Browe	Prentice Hall er Spaces.
	This tour will include visiting the Brewing and Distil Packaging Center, and future co-worker spaces.	ling Center, Certified Kitchen, Food
Thursday, June 9 th		
9:00	Pro-noun Gender, Sexual Identity and A Amanda Clark, Jillian Basile, Abbey Perkins Join the conversation on pronoun usage and ways academic experience. Bring questions, best/curren an open mind.	Wheeler 100
10:00	Inter-disciplinary, intra-disciplinary, mu disciplinary, co-disciplinary Gail Wentworth	ılti-disciplinary, trans- Holmes 230
	Participants will discover several of the interdiscipl campus. They will discuss synergies and benefits, categorize, promote, and generate even more of th	and help figure out the best way to
1:00	Convocation	Bouck Theater
3:00	Presidential Conversation	Lower Brick Yard Point
Friday, June 10 th		
9:00	What to Expect: Brightspace Vinny Basile Jennifer Weingarten	

Ready or not, Brightspace is coming. This workshop will give faculty and staff a preview of Brightspace and prepare them for what Brightspace has to offer.

Join Zoom Meeting <u>https://cobleskill-</u> <u>edu.zoom.us/j/91481200526?pwd=dGRiTnplV3ZwTC8xZWpPSGVRcythdz09</u> Meeting ID: 914 8120 0526 Passcode: 178524

10:00 Course Evaluations

Jennifer Weingarten Dana Weir

This workshop will demonstrate to instructors how to effectively use course evaluations in their Moodle courses and why they are important. The office of Online Education and Dana Weir will be teaming up to provide important information on course evaluations in the classroom.

Join Zoom Meeting

<u>https://cobleskill-</u> edu.zoom.us/j/93766007350?pwd=VVRJTnIKZFBQQ0JBbGhYa1Z0R0dMQT09

> Meeting ID: 937 6600 7350 Passcode: 337300

11:00 Assignments and Turnitin

Jennifer Weingarten The Assignment activity in Moodle is an opportunity for instructors to assess students and the progress they have made in class so far. Turnitin is an activity in Moodle where students submit their work, and it checks the document for plagiarism. This workshop will focus on how to effectively use the Assignment activity and Turnitin Activity in your course.

https://cobleskilledu.zoom.us/j/97680346719?pwd=bWZKVGdZR2RjVFp5UTJaS09UZWhadz09

> Meeting ID: 976 8034 6719 Passcode: 686350

1:00 Attendance

Jennifer Weingarten

The campus has a policy that instructors must take attendance, whether they incorporate attendance into their grades is their choice. The Attendance activity is useful for tracking the attendance of students enrolled in their course. This workshop will show instructors how to use the Attendance activity in their Moodle course.

Join Zoom Meeting

https://cobleskill-

edu.zoom.us/j/92150302772?pwd=cjITTStkSXcrUmZEN3VzOXI2YmR5Zz09

Meeting ID: 921 5030 2772 Passcode: 079719

2:00

SUNY OSCQR Rubric

Presenter: Jennifer Weingarten

This session is to introduce the SUNY OSCQR rubric. "OSCQR was designed to help campuses ensure that their online courses are learner centered and well designed, a team of SUNY staff and campus stakeholders has designed the OSCQR rubric, a customizable and flexible tool for online course quality review.

The OSCQR rubric is unique and differs from other online course quality rubrics in several ways. It is not restricted to mature online courses. The rubric can be used formatively with new online faculty to help guide, inform, and influence the design of their new online courses, and, it is non-evaluative." While this rubric is for online courses, it is applicable and helpful for reviewing any Moodle course.

Join Zoom Meeting

https://cobleskill-

edu.zoom.us/j/93075691033?pwd=TklPRDNYUGZBbVZKaGxRMjlQeHordz09

Meeting ID: 930 7569 1033 Passcode: 141545

Wednesday, June 15th

Last day of faculty obligation

Incident Command Training links

These are trainings in Emergency Management for the EMC members. The first group of trainings are **mandatory** and all members should complete them. If it has been a while since you have completed the mandatory courses, a refresher/redo might not be a bad idea. FEMA recommends retaking the core group every 3 years. The next group of trainings are recommend based on specific roles of people in the EMC, and/or to share with your staff as they may benefit from the courses that pertain to your area as well.

ICS-100	Introduction to the Incident Command
System	https://training.fema.gov/is/courseoverview.aspx?code=IS-100.c
ICS-200	Basic Incident Command for Incident
Response	<u>https://training.fema.gov/is/courseoverview.aspx?code=IS-200.c</u>
ICS-700	Intro to National Incident Management
System	https://training.fema.gov/is/courseoverview.aspx?code=IS-700.b
ICS-800	National Response Framework
introduction	<u>https://training.fema.gov/is/courseoverview.aspx?code=IS-800.d</u>
ICS-042	Use of Social Media in Emergency
Managemen	t <u>https://training.fema.gov/is/courseoverview.aspx?code=IS-42</u>
ICS-010	Animals in Disasters: Awareness and
Preparednes	s <u>https://training.fema.gov/is/courseoverview.aspx?code=IS-10.a</u>
ICS-011	Animals in Disasters: Community
Planning	https://training.fema.gov/is/courseoverview.aspx?code=IS-11.a
ICS-036	Multi-hazard Planning for
Childcare	https://training.fema.gov/is/courseoverview.aspx?code=IS-36
ICS-111 Disasters	Livestock in https://training.fema.gov/is/courseoverview.aspx?code=IS-111.a
ICS-230	Fundamentals of Emergency
Managemen	t <u>https://training.fema.gov/is/courseoverview.aspx?code=IS-230.e</u>
ICS-360	Preparing for Mass Casualty
Incidents	https://training.fema.gov/is/courseoverview.aspx?code=IS-360
ICS-363	Intro to Emergency Management for Higher
Ed	https://training.fema.gov/is/courseoverview.aspx?code=IS-363

ICS-520	Intro to Continuity of Ops Planning for
Pandemics	<u>https://training.fema.gov/is/courseoverview.aspx?code=IS-520</u>
ICS-908	Emergency Management for Senior
Officials	<u>https://training.fema.gov/is/courseoverview.aspx?code=IS-908</u>
ICS-1010	Emergency Protective
Measures	https://training.fema.gov/is/courseoverview.aspx?code=IS-1010
ICS-1300 Operations	Intro to Continuity of <u>https://training.fema.gov/is/courseoverview.aspx?code=IS-1300</u>

Contact Rich Bialkowski for questions or if you need assistance getting signed up for any of the incident command training courses. Please send Rich a copy of all completed training certificates for any EMC related trainings. We need to maintain documentation of all EM training for EMC members. In addition to keeping us best prepared to respond to emergencies on our campus, the trainings of campus EMC members will be more closely scrutinized by SUNY System Admin in the future so it is important that we all take the time to complete them.

5/17/2022 3:00