

SUNY Cobleskill
Middle States Self-Study Timetable

Summer 2008

MSCHE reminds institution of pending evaluation and invites it to The Self-Study Institute.

Fall 2008

Self-Study Institute held.
Steering Committee Chairs and Members chosen.
MSCHE staff liaison schedules self-study preparation visit to the institution.

Winter 2008-Spring 2009

Institution chooses self-study model.
Steering Committee begins meeting.
Institution determines and organizes working groups.
Draft self-study design finalized, including charge questions for working groups.

Spring-Fall 2009

MSCHE staff liaison conducts self-study preparation visit.
Staff liaison approves institution's self-study design.

Fall 2009-

Steering committee oversees research and reporting by working groups.
Working groups collect data and documents to research and analyze charge questions.

Spring 2010

Working groups submits reports to Steering Committee.

Summer 2010

Self-Study Chairs and Steering Committee combine working group reports into a single document.

Spring-Summer 2010

MSCHE selects evaluation team members and the institution approves the selection.

Fall-Winter 2010

MSCHE selected evaluation team chair and the institution approves the selection.
Chair and institution select dates for team visit and for Chairs preliminary visit.
Institution sends a copy of the self-study design to the team Chair.

Fall 2010

Campus community reviews draft self-study report.
Institution sends draft self-study report to evaluation team Chair, prior to Chair's preliminary visit.
Institution's governing board reviews draft self-study report.
Team Chair makes preliminary visit at least four months prior to team visit.
Institution prepares final version of the self-study report.

Winter 2010

Print/copy/bind final self-study report.
Institution sends final report to evaluation team and to MSCHE at least six weeks prior to team visit.

Spring 2011

Team visit.
Team report.
Institutional response.

Summer-Fall 2011

Committee on evaluation Reports meets.
Commission action.