

College Council Meeting

May 9, 2018

Minutes

In attendance: Olive Scott—Chair, Eric Stein, Rich Shultes, Barbara DiCocco, Susan Rightmyer, Linda Cross, Tracy Purcell, Roy Garrett

Absent: Anne Myers, Phil King

Guests: President Terenzio, Susan Zimmermann, Anne Hopkins Gross, Bonnie Martin, Wendy Gilman, Amy Healy, Tim Purcell

Olive Scott called the meeting to order at 8:29. The meeting was live streamed

Part I—Information Sharing with On Campus Contingencies

Student Government President—Roy Garrett

Elections were held—over three polling days

Cheyenne Matulewich-- new president

Council will formally thank Roy for his service at commencement with a resolution

April 11, 2018 College council minutes

Rich Shultes made a motion to approve the minutes, Linda Cross seconded the motion and the motion carried.

President Update—Marion Terenzio

Primary Strategic Plan Initiatives (Handout)

Focus on three initiatives for 2018-2019

- **Academic Affairs**-Sue Zimmermann
 - Pathways (handout)—Explaining pathways
 - High School students come to campus three days a week (Mon, Wed, Fri)
 - Applied learning requirement will have first graduates this year
 - New Bachelors in Technology Cyber Security application
 - Faculty audit curriculum May 23rd and 24th
 - SUNY on line learning grant incentive—two faculty working with that
- **Budget and Finance**—Wendy Gilman
 - Creating new revenue
 - Reducing expenditures
 - Transportation Fee—waiting for SUNY to approve
 - Will finance vans for students—new ones every five years
 - Residence Hall Budget—moving money for effectiveness
 - Financial Aid Matrix—close to complete
 - Updating policies and procedures
 - FASP—submitted suggestions under budget request
 - Wendy Gilman and Carol Vosatka to review
 - SUNY meeting in June to move the \$200 tuition increase
 - \$500 stipend to go to students for applied learning 2019-2020
- **Communications and Marketing**-
 - New website will be launched this month
 - New Admissions marketing materials are very good

- **Enrollment-**
 - Targeted recruitment—right students for the right programs
 - Counselor overnight—bringing guidance counselors to campus
 - Enrollment highest since 2015—up 5%
 - Fisheries overflow going to Environmental Science

- **Operations—Bonnie Martin**
 - Reorganized ITS--not filling CIO position—hired 3 techs, instead
 - Upgrading 60 classrooms this summer
 - Training faculty and staff
 - Facilities—new staff
 - Person to check buildings daily for repairs
 - Contracts and procurement person for Capital Plan funding
 - Human Resources—great colleges to work for survey
 - Bouck Hall—Steering Committee
 - Must house Student Union and Athletics
 - Submit plan in phases
 - Phase one—split ballroom to make two floors
 - CAS will fund
 - Fitness center in Prentice

- **Student Development-Anne Hopkins Gross**
 - Coby Quest—finished first pilot—students earned badges
 - Launch of summer orientation
 - Three overnight visits—track for families, too
 - Two, one-day options
 - Campus Coalition—with village entities
 - Food Sustainability task force—will hear recommendations

Top Three Initiatives—

Will identify in the fall

Will populate dashboard and share goals

National Intelligence Council—

Will be on campus May 16th

Chancellor Award winners:

Barbara Brabetz

Brian Smith

Sherry Thorington

Two Students and two student athlete award winners to share platform

Heather Knott—Press Club Scholarship winner to share podium with President

Memorial Service May 9th for Bryce Brown

Traffic Plan change

Equine center—moving gates to discourage flow through traffic

Increase signage

UPD increasing patrols

Barbara DiCocco made motion, Eric Stein seconded and the motion carried to move gates and change signage near Equine Center

Great Colleges to Work for Survey results—Bonnie Martin (Hand out)

Highest participation in our history

Results from current survey will come out in July—see if we are recognized

Lynn Berger will share data with Barbara DiCocco and Linda Cross

Part time and Full time faculty data—Sue Zimmermann (Handout)

Data should include enrollment trends and extra service

Tech support not included

Number of Adjuncts should be based on percentages of courses taught by full time faculty vs part time faculty

- **Faculty Governance Update**—Barbara Brabetz will provide written report
- **Foundation Report**—Tim Purcell
 - Golf Tournament plans moving ahead well—great help from Athletic director
 - Moving forward with leadership transitions
 - Will have a retreat
- **Alumni report**—Wendy Gilman
 - Golden Grads event—Saturday, May 19th
 - Culinary Extravaganza planning underway
 - Steve Kerzner—Cuckoo’s Nest—new guest chef
 - Keeping Barbara Moore through September
 - Will work fairs
 - Position will have internal posting
 - Alumni gathering at Grape Vine Farms was success

Part II Chairs Report, Discussion and/or Action

- **Chairs report-**
 - Retail tour was excellent
- **Advisory Committee reports**
 - Culinary Advisory Committee—Tracy Purcell
 - BOCES students retention
 - Interaction with programs
 - National Competition—capture students
Number of careers available in the field
 - Adding students to advisory board—nine members attended meeting
 - Agriculture Business Advisory Meeting—Linda Cross
 - Reviewed program
 - Developing minors—creating double minor?
 - New offerings for alumni to update skills
 - Presentation from Ag Business students

New Business

- College Council schedule of meetings for 2018-2019
 - Six meetings per year—2nd Wednesday of the month
 - Continue tours/visits after meeting
- College Council Participation in Committees
 - Advancement Office—Olive Scott and Susan Rightmyer
 - Enrollment Management/retention—Tracy Purcell
 - Diversity, Equity and Inclusion—Barbara DiCocco
 - Budget—everyone from council
- Olive will send email with appointments and suggestions

- Council Orientation—August 15th
 - Begin 8:30 a.m. and finish with lunch
 - On campus—coffee and Danish provided

Motion to move to executive session was made by Susan Rightmyer and Linda Cross seconded, motion carried and council went to executive sessions at 9:50

Motion to conclude executive sessions was made by Eric Stein and Richard Schultes seconded, motion carried and executive session ended at 10:12

Motion to adjourn the meeting was made by Tracy Purcell and seconded by Susan Rightmyer and the meeting ended at 10:14.