

## **Cabinet Meeting Notes October 13, 2011**

**Cabinet Retreat** – The SUNY Cobleskill and SUNY Delhi cabinet members attended a retreat October 5 – 7 at SUNY Cortland’s Center for Environmental and Outdoor Education located at Raquette Lake. The retreat was productive; areas of concern and ideas for improvement were identified.

**Organizational Structure** – Dr. Vancko sent an email to both campuses which highlighted changes to the organizational structures at Cobleskill and Delhi: (Deb Thatcher to continue as Cobleskill’s COO and Provost/VPAA, Steve Ackerknecht to continue as Cobleskill’s Vice President of Student Development and Collegiate Life, John Nader to continue as Delhi’s COO and Provost/VPAA, Barb Jones to continue as Delhi’s Vice President for Student Life, Regina LaGatta to be named Vice President for Advancement at both colleges, Joel Smith to be named Vice President for College Relations at both colleges, Bonnie Martin to be named Vice President for Operations at both colleges, and Carol Bishop to be named Interim Vice President of Business and Finance at both colleges.

**College Council Meetings** – Interim Vice President of Business and Finance Carol Bishop, Vice President of Operations, Bonnie Martin and Vice President of College Relations Joel Smith will attend Cobleskill College Council meetings.

**Campus Suggestions** – Dr. Vancko asked Steve Ackerknecht to schedule a meeting in the near future to discuss campus beautification issues. Projects will be reviewed and prioritized. Dr. Vancko will send out an email thanking the campus community for their suggestions.

**Discretionary Pay** – Dr. Vancko will attend the Faculty Meeting on October 13 to discuss different models.

**Homecoming Update** – Regina LaGatta reported that Homecoming preparations are successfully underway.

**Middle States** – Most areas that have been assigned to cabinet members are progressing. There will be a meeting to discuss governance structure on October 27 at 12:30 in Champlin Hall. The discussion will be facilitated by Dr. Karen Markoe who chaired the SUNY Faculty Senate Visitation Team, Dr. Dennis Showers, another member of the Visitation Team, and Dr. Joe Flynn, a retired Distinguished Professor with excellent governance credentials. VPs will meet the end of October to discuss progress.

**Residence Hall Project** – Based on numerous factors, it has been decided that the new townhouse residence facility will not be built on the ski lodge site. Dr. Vancko, Regina LaGatta, Deb Thatcher & Steve Ackerknecht will explore other site options for the townhouses.

**Service Areas** – Cabinet members will look into organizing a committee to explore areas of service.

**Strategic Enrollment Management Plan** – Deb Thatcher reported that Craig Wesley, Delhi’s Dean of Enrollment, is assisting in the development of the plan. The goal is to have a draft at the end of December, 2011.

**Webmaster Position** – *The job description for a shared webmaster has been collaboratively developed and approved by both campuses. Advertising should be posted in the near future. A search committee, with equal representation from both Cobleskill and Delhi, will be created.*