## **Cabinet Meeting Notes**

## October 31, 2012

**College Bookstore** – Renovations will begin on November 26. In order to serve customers expeditiously, renovations will be performed in stages.

**Emergency Broadcast System** – The campus will be conducting two tests of the SUNY Cobleskill Emergency Broadcast System on November 15. The first test will include the activation of the full external notification system. The second test will include the activation of the full external notification system and limited internal locations (smart classrooms and campus CATV system.)

**Emergency Preparedness** – Cabinet members noted that the campus community should be credited for its excellent foresight in preparing for Superstorm Sandy.

**Feed the Need Campaign** – SUNY Cobleskill has asked the campus community to participate in a "Feed the Need campaign" with the goal of collecting 2,000 pounds of food to replenish local food pantries during the holiday season.

Recognizing Retirees – Plans are underway to honor retirees at a campus-wide holiday celebration.