

Cabinet Meeting Notes March 28, 2012

Bus Shelter – Plans are underway for a new bus shelter to be erected in front of Bouck Hall with a fall 2012 anticipated completion date. The Student Government Association has set aside funds to purchase the shelter.

Commencement Related Activities – On Friday, April 20, the Office of Academic Affairs will host the Awards Convocation Ceremony which recognizes exceptional achievements by our students.

Direct Dealing with Contractors – Cabinet members will reinforce with their department and functional areas that the Facilities/Management personnel are the only ones authorized to deal with or provide instruction to contractors.

Information Technology Services - CIO Jim Dutcher reported that ITS has created a Technology Purchasing Standard Product List for spring 2012 that can be used to assist with upcoming budget preparation and purchasing requests. The list will be posted on *CobyNow*.

Middle States Update – The visitation team will be speaking with various individuals while visiting the campus on Thursday, March 29 and Friday, March 30.

Mission Statement – Deb Thatcher reported that the finalized mission statement has been posted on *CobyNow* and Employee and Student Sharepoint.

Online Farmer's Market – Cabinet members are reviewing the feasibility of the campus taking over management of the on online farmer's market.

SUNY Cobleskill's Baseball Field – Cabinet approved Middleburgh High School's request to use the college's baseball field as long as an insurance certificate is provided. The school's field was severely damaged by Hurricane Irene.