

Cabinet Meeting Notes October 2, 2013

Budget Timelines:

- 2014 -15 budget request process guidelines should be going out in a couple of weeks.
- Requests must tie to strategic priorities.
- Budget Office will compile requests and get out to FASP in about a month.

Events:

- SGA will host a reception for new faculty at Coby's from 5:00 – 7:00 on October 2.
- The first of four informative Faculty Chat Series will be held on October 2 at 7:30.
- Jason Evans will discuss the U.S. Farm Bill.

Great Colleges to Work for Survey:

- Survey to be given in March.
- How can participation be increased?

Kaatskill Life Magazine:

- Several articles, including the Schoharie County Quilt Trail, SUNY Cobleskill Woodsmen Club, the Gables Bed and Breakfast , and Justine's Restaurant appeared in the Fall, 2013 issue.
- Magazines can be found in the library, Alumni and Admissions Offices.

New and Replacement Positions:

- Requests must be submitted by October 15.
- Enrollment numbers are key.

Opening in Review:

- One suggestion is that more communication is needed for commuters and transfers.
- Beth Orgeron stepped up for commuters and transfers – offered the use of the library.
- Having pre-meetings was very helpful.
- Problem with garbage – look into coordination with CAS and Facilities.
- Recommendation for more water stations in parking lots.
- Recommendation that student greeters have scripts.

Quilt Square:

- There will be an announcement regarding the winner in the near future.

Senior Staff Orientation:

- SUNY's Annual System Administration Orientation for 2013 will be held at SUNY Plaza on October 24 – 25.
- The orientation provides senior level staff who are new to the campus with an opportunity to establish professional relationships that support campus/System interactions that occur throughout the year.
- Cabinet members should send proposed names to Amy Healy by September 18 as the deadline to sign up is September 20.

Strategic Plan:

- Provide constructive feedback – financial affairs – strategic plan – connected to enrollment.
- Deb and Carol met with FASP yesterday.
- FASP will review and report to cabinet before next cabinet meeting on October 16.
- Strategic Plan is set to expire in 2016.
- It could be helpful to identify 2015-16 priorities in spring 2014.

SUNY Systemness Meeting:

- Interim Provost and Vice Chancellor, Elizabeth Bringsjord, and Vice Chancellor for Shared Services and Regional Economic Development, Brian Hutzley, have invited several campuses to attend a regional discussion on efficiency and excellence at SUNY Newpaltz on October 21, from 1:00 – 4:00.
- The meeting is the fourth in a series of roundtable discussions on shared services.
- Cabinet members will check with directors to see who is available to attend.

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Vacation Time:

- Cabinet members should identify times of the year within their areas that are problematic for staff to take time off (ie, beginning of term, Homecoming, budget...).
- Supervisors need to be aware of coverage issues.