## Cabinet Meeting Notes May 22, 2013

**Administrative Council Report** – A formal response from Administration will be issued to the Administrative Council and the campus in the fall.

CAS Budgets – Cabinet members have been asked to submit their budgets to the Business Office.

**Joint Cabinet Meeting** – SUNY Cobleskill and SUNY Delhi cabinet members will hold a joint cabinet meeting at Dr. Vancko's home in Delhi on Monday, June 3.

**Shared Services Summit** – SUNY Delhi will be hosting a joint shared services summit on Tuesday, June 4 which will include faculty and staff from SUNY Cobleskill, SUNY Delhi and SUNY Morrisville.

**Summer Hours** – Administrative summer hours are 7:30 a.m. – 3:30 p.m. with  $\frac{1}{2}$  hour for lunch. Supervisors may approve employees retaining current work hours with the understanding that ventilation and air conditioning will be reduced after 3:30 p.m.