

Personnel and Expenditure Review Committee

Request for Expenditure Approval

SUBMIT COMPLETED FORM TO
Wendy Gilman gilmanwc@cobleskill.edu

Date	
Originator	
Amount	
Account	
Fund	
Description of Item	
Justification	[add justification and chose one item below]

Critical health and safety
Critical to campus mission
Critical future benefit

Approval (\$5,000 and above):
President Marion Terenzio

Approval (\$1,000 and above):
Vice President Wendy Gilman (on behalf of PERC)