

The following 2019-2020 schedule was approved by the Strategic Planning Subcommittee of the Cabinet. The 2018-2019 schedule has been modified to accommodate the campus' current status with assessment. Future schedules will follow the same format as the 2019-2020 schedule.

## 2018-2019 Assessment Deadlines & Reminders

### Each Month:

At the mid-point of each month, the Office of Assessment generates the Assessment Project Data Entry Status (DES) report and shares the report with the Cabinet. The Institutional Assessment Committee meets each month during the academic year.

### December 2018

December 17-21:	Professional Development	Professional Development Workshops
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### January 2019

January 11:	<b>Deadline</b>	<b>Deadline</b> to close-out previous year's assessment cycle and move to current year's assessment cycle
January 14-18:	Professional Development	Professional Development Workshops

### February 2019

February 15:	<b>Deadline</b>	<b>Deadline</b> to have draft of current year's assessment plan completed from Mission through Targets
February 22:	Reminder	Enter completed Measurements from fall semester into current year's assessment plan (because some entities may need 3 <sup>rd</sup> week enrollment data for their measurements)

### May & June 2019

May 17:	Reminder	If your Measurement data is finished being collected for this year's assessment cycle, closeout this year's assessment cycle and move to new cycle
May 16-31 & June:	Professional Development	Professional Development Workshops
May 20 & 27: Final FASP Meeting in May	Reminder Informational	Finalize and close-out this year's assessment cycle and move to new cycle The Office of Institutional Effectiveness will share the status of the campus' assessment plans with FASP and announce the focused Strategic Initiatives for the following year

For more information about campus assessment, please go to <https://www.cobleskill.edu/academics/assessment/index.aspx>

## 2019-2020 Assessment Deadlines & Reminders

### Each Month:

At the mid-point of each month, the Office of Assessment generates the Assessment Project Data Entry Status (DES) report and shares the report with the Cabinet. The Institutional Assessment Committee meets each month during the academic year.

### August 2019

July 29-August 9:	Reminder	If your Measurement data is finished being collected for the previous year's assessment cycle, closeout previous year's assessment cycle and move to new cycle
August 12-23:	Professional Development	Professional Development Workshops

### October 2019

<b>October 4:</b>	<b>Deadline</b>	<b>Deadline</b> to close-out previous year's assessment cycle (because some entities may need 3 <sup>rd</sup> week enrollment data for their measurements) and move to current year's assessment cycle
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### November 2019

<b>November 15:</b>	<b>Deadline</b>	<b>Deadline</b> to have draft of current year's assessment plan completed from Mission through Targets
November:	Informational	The annual update to the Strategic Plan dashboard will occur in November. The data you provide in your previous year's Assessment Projects will be incorporated into this dashboard.

### December 2019 & January 2020

December 16-20 & January 13-17:	Professional Development	Professional Development Workshops
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### February 2020

February 28:	Reminder	Enter completed Measurements from fall semester into current year's assessment plan (because some entities may need 3 <sup>rd</sup> week enrollment data for their measurements)
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### May & June 2020

May 15:	Reminder	If your Measurement data is finished being collected for this year's assessment cycle, closeout this year's assessment cycle and move to new cycle
May 14-29 & June:	Professional Development	Professional Development Workshops
May 18 & 25: Final FASP Meeting in May	Reminder Informational	Finalize and close-out this year's assessment cycle and move to new cycle The Office of Institutional Effectiveness will share the status of the campus' assessment plans with FASP and announce the focused Strategic Initiatives for the following year

For more information about campus assessment, please go to <https://www.cobleskill.edu/academics/assessment/index.aspx>