

Jan 2001

**AGREEMENT FOR A JOINT ADMISSIONS PROGRAM
BETWEEN
STATE UNIVERSITY OF NEW YORK COLLEGE OF
AGRICULTURE AND TECHNOLOGY AT COBLESKILL
AND
STATE UNIVERSITY OF NEW YORK
INSTITUTE OF TECHNOLOGY AT UTICA/ROME**

The intent of this joint agreement is to define the procedures for a joint admissions program between the A.A. in Liberal Arts and Sciences with Humanities Concentration: Communications and the Professional and Technical Communication Program at the State University of New York Institute of Technology at Utica/Rome.

This joint admissions program stipulates that upon admission to SUNY Cobleskill's A.A. degree in the Liberal Arts and Sciences with Humanities Concentration: Communications Program, students are guaranteed admission into the B.S. degree program in Professional and Technical Communication at the State University of New York Institute of Technology at Utica/Rome, provided they complete the A.A. degree at SUNY Cobleskill and meet the criteria for admission to the Institute's B.S. degree program as outlined in this joint admissions agreement.

The program requirements for the Bachelor's degree at the Institute of Technology will be made available to all SUNY Cobleskill joint admission students at the time of their acceptance into this program.

GUIDELINES FOR THE JOINT ADMISSIONS PROGRAM

1. Students must apply for joint admissions status through the appropriate application form provided by SUNY Cobleskill, prior to commencing their studies at SUNY Cobleskill.
2. On a semi-annual basis (October 1 and March 1), SUNY Cobleskill will provide the Institute of Technology with a list of newly enrolled students who have requested joint admissions status into the Liberal Arts and Sciences with Humanities Concentration: Communications/Professional and Technical Communication programs. Information, including the student's name, identification number, permanent address, two-year major, full or part-time status at SUNY Cobleskill, expected semester of entrance at the Institute, and other information needed to ensure joint admissions shall be included in the list.

3. The Institute of Technology will mail each new participating student at SUNY Cobleskill a notification of his/her acceptance into the joint admission program upon receipt of each new list (in no case, later than the end of the student's first semester at SUNY Cobleskill). The parameters and guarantees of the program will be outlined along with instructions the student must follow to maintain eligibility in the program. Copies of all acceptances will be sent to the Admissions Office at SUNY Cobleskill for informational purposes.

A. Students accepted into this program are required to update their application to the Institute of Technology (which is used as an indication of their intention to exercise the joint admission option) during their final year of study at SUNY Cobleskill. For fall admission, an application to the Institute must be received at the SUNY Application Processing Center by March 1; for spring admission, the deadline is November 1. In addition to filing an Institute of Technology application or SUNY Intent to Enroll Form, an official SUNY Cobleskill transcript must be received by the Institute of Technology's Admission Office. Such notification and provision of transcripts constitutes a completed update of the student's formal application to the Institute of Technology.

B. The student must complete the A.A. degree program in Liberal Arts and Sciences with Humanities Concentration/Communications at SUNY Cobleskill with an overall GPA of 2.50 are guaranteed admission into the Professional and Technical Communication program at Utica/Rome. Students with a GPA between 2.00 and 2.50 will be evaluated on an individual basis.

C. Upon formal acceptance into the Institute of Technology, the student must pay a Deposit stated in the acceptance packet to exercise the joint admissions option. Students who fail to meet the required deadlines for the joint admissions application or payment of deposit, but who remain interested in the B.S. program at the Institute, can be through the Institute's regular admissions process.

INSTITUTIONAL RESPONSIBILITIES

1. The State University of New York Institute of Technology agrees to provide the following for Liberal Arts and Sciences with Humanities Concentration/Communications degree students at SUNY Cobleskill as they move through the joint admissions program:

- A. A place will be reserved for the student in the Professional and Technical Communication program at the Institute of Technology upon receipt of the enrolled student list from SUNY Cobleskill. The student will be accepted with full junior standing and in the Normal course of events will be able to graduate in four semesters of full-time study In the Professional and Technical Communications Program
- B. Students will receive periodic information about the Institute of Technology and its Professional and Technical Communication program and will be encouraged to attend selected Institute of Technology functions.
- C. Representatives of the State University of New York Institute of Technology will meet at SUNY Cobleskill with students in the joint admissions program each semester. The purpose of the meeting will be to provide information about the Institute of Technology, inform the students of the services provided by the Institute, reemphasize the Institute of Technology's application update requirements, and answer any other questions these students may ask. Joint admissions' students will be invited and encouraged to attend the Institute of Technology's orientation/academic sessions for new students enrolling at the Institute of Technology.
- D. To promote the joint admission program in A.A. in Liberal Arts and Sciences with Humanities Concentration/Communications and the Professional and Technical Communication with SUNY Cobleskill in appropriate Institute of Technology college publications and on the respective websites.

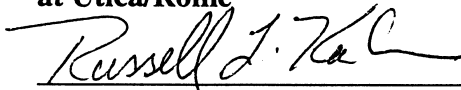
2. SUNY Cobleskill agrees:

- A. To promote the joint admissions program in Liberal Arts and Sciences with Humanities Concentration/Communications in Professional and Technical Communication with the Institute of Technology in appropriate SUNY Cobleskill college publications and on the respective websites. In addition, provide the necessary applications for students applying for joint admission to SUNY Cobleskill and the Institute of Technology.
- B. To provide a semi-annual list of newly enrolled students (as defined on page 1, item 2 of this agreement) who have requested joint admissions to the Professional and Technical Communication program at the Institute of Technology.

This agreement will go into effect January 2001 with students applying for the Spring 2001 semester at SUNY Cobleskill being eligible for the joint admissions program.

The above agreement will be in effect for five years; all students who apply through the Spring 2006 semester to SUNY Cobleskill will be eligible for this joint admissions agreement. SUNY Cobleskill and the State University of New York Institute of Technology agree to assess this joint admissions program in Liberal Arts and Sciences with Humanities Concentration/ Communications in Professional and Technical Communication in October 2005 to determine if it should be continued.

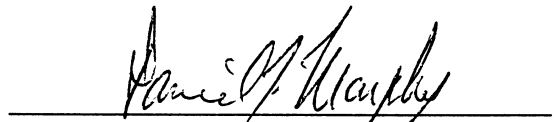
**SUNY Institute of Technology
at Utica/Rome**



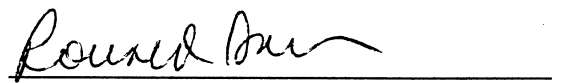
Dr. Russ Kahn, Chairperson
Department of Communication & Literature



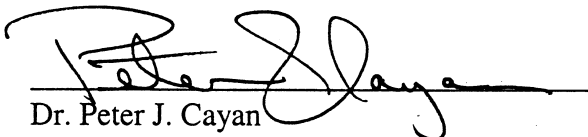
Marybeth Lyons
Director of Admissions



Dr. Daniel J. Murphy
Interim Dean, School of Arts and Sciences




Dr. Ronald Sarner
Interim Vice-President for Academic Affairs




Dr. Peter J. Cayan
President

Date 1-16-01

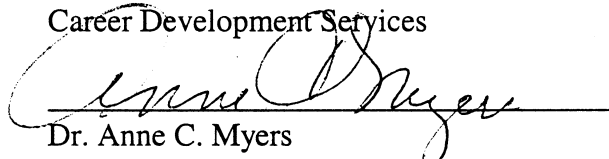
SUNY Cobleskill



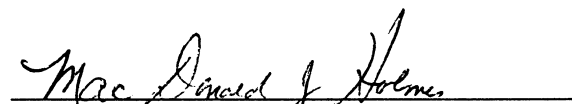
Terence P. McGiver, Chairperson
Department of Humanities,
Communications, & Graphic Design



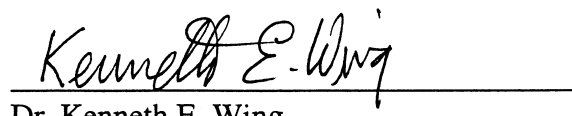
Anita D. Wright
Director of Transfer, Articulation and
Career Development Services



Dr. Anne C. Myers
Dean of Liberal Arts and Sciences



Dr. Mac Donald J. Holmes
Vice-President for Academic Affairs



Dr. Kenneth E. Wing
President

Date 12/21/00