

**ARTICULATION AGREEMENT
BETWEEN
DEPARTMENT OF HOTEL TECHNOLOGY,
SUNY COLLEGE OF AGRICULTURE & TECHNOLOGY AT COBLESKILL
AND
DEPARTMENT OF HOSPITALITY ADMINISTRATION,
STATE UNIVERSITY COLLEGE AT BUFFALO**

I. INTRODUCTION

On November 29, 1972, the Board of Trustees of SUNY established a transfer policy that guaranteed graduates of two-year colleges within SUNY an opportunity to continue their education on a full time basis at a state university senior campus. The policy was strengthened in 1980 by requiring the establishment of agreements between two and four-year institutions within SUNY according junior status in four-year colleges to those graduates of two-year colleges whom were enrolled in parallel programs.

This agreement between SUNY College of Agriculture & Technology at Cobleskill, Department of Hotel Technology and State University College at Buffalo Department of Hospitality Administration is the result of the combined efforts of the two departments working together and has as its major purpose the smooth transition of graduates from an associate's degree program at SUNY College of Agriculture & Technology at Cobleskill to a parallel baccalaureate degree program at State University College at Buffalo (here after referred to as Buffalo State or BSC.)

II. OBJECTIVES

This agreement is designed to:

1. Provide for a smooth transition, insofar as possible, of those students who have successfully completed an A.A.S. degree in Hotel Technology at SUNY College of Agriculture & Technology at Cobleskill into the Hospitality Administration program at Buffalo State.
2. Provide specific program information for students who wish to pursue the B.S. degree in Hospitality Administration at BSC.
3. Provide one route to students who wish to pursue the baccalaureate degree.
4. Provide for a continuous flow of information between the Hotel Technology department, SUNY College of Agriculture & Technology at Cobleskill and the Hospitality Administration Department, BSC.
5. Make the transition from a two-year program into a four-year program easier for the transfer student.

III. ADMISSIONS REQUIREMENTS

The admission and academic requirements for completion of the baccalaureate degree at Buffalo State will be those in effect at the time of the student's application for joint admission. Students must meet prescribed grade point averages and complete course prerequisites to ensure admission to their program of choice. Failure to meet these entrance requirements may prohibit enrollment at the college.

IV. GENERAL EDUCATION AND GRADUATION REQUIREMENTS

Students transferring with an A.A. or A.S. degree:

- Students will still need to complete their remaining hours of the SUNY-General Education Requirements (SUNY-GER).
- Students will be considered to have completed the Buffalo State College General Education 2000 requirements beyond those stipulated by SUNY-GER.
- Students will need to complete the diversity requirement at Buffalo State College or have completed an equivalent course at the community college.
- Students must complete two "writing intensive" courses at Buffalo State College.
- Students must complete at least 45 credits of upper level work, at least 32 hours of Buffalo State College residency, all appropriate major course work or its equivalent and a minimum of 123 credit hours.

Students transferring without an A.A. or A.S. degree:

- Students will need to complete the Buffalo State College General Education 2000 (including SUNY-GER) requirements.
- Any General Education 2000 requirements completed at the community college will be accepted upon matriculation.
- Students will need to complete the diversity requirement at Buffalo State College or have completed an equivalent course at the community college.
- Students must complete two "writing intensive" courses at Buffalo State College.
- Students must complete at least 45 credits of upper level work, at least 32 hours of Buffalo State College residency, all appropriate major course work or its equivalent and a minimum of 123 credit hours.

In addition, transfer students enrolled at a SUNY institution prior to Fall 2000 may elect to pursue Buffalo State College's general education requirements that were in place prior to SUNY-GER. Buffalo State College will provide appropriate notice to the community college regarding any changes to the general education program.

V. SPECIFIC MAJOR COURSE REQUIREMENTS

Buffalo State	SUNY Cobleskill
Core : The core HA curriculum consists of 30 credit hours	
HTR 110 Introduction to Hospitality & Tourism(3.0	CAHT102-Orien to Hosp Ind (1.0)
HTR 300 Food & Beverage Management (4.0)	
HTR 350 Computer Applications in Hospitality (3.0)	
HTR 370 Cost Controls in Hospitality(3.0)	CAHT147-Financial Mgmt Hosp (3.0)
HTR 380 Training for Hospitality (3.0)	
HTR 390 Strategic Marketing in Hospitality (3.0)	
HTR 455 Advanced HRM in Hospitality (3.0)	
HTR 470 Legal Issues in Hospitality (3.0)	
HTR 480 Advanced Hospitality Administration (4.0)	
HTR 485 Seminar in Hospitality (1.0)	
Concentration - Hotel & Tourism Management	
HTR 368 Hotel Operations (3.0)	
HTR 408 Convention & Meeting Management (3.0)	
HTR 418 Tourism Management (3.0)	
HTR 389 Topics in Hotel Management (3.0)	
Elective Course Selection	
HTR 320 Alcohol Management Issues (3.0)	
HTR 389 Tourism & World Travel (3.0)	
HTR 340W Industry Experience (3.0)	
HTR 420 Franchising & Entrepreneurship in Hospi Indus (3.0)	
HTR 430 Management & Marketing of Service (3.0)	
HTR 460 Concepts in Strategic Management (3.0)	
HTR 475 Research Methods for Hospitality (3.0)	
BSC-All College Electives	
NFS 1xx (3.0)	CAHT132-Fund Rest Oper (3.0)
HTR 1xx (3.0)	CAHT140-Math for Hosp Oper (3.0)
HTR 1xx (3.0)	CAHT145-Fd Svc Purching (3.0)
HTR 1xx (3.0)	HOTL101-Hotel Mgmt Oper (3.0)
HTR 1xx (3.0)	HOTL150-Hotel/Motel Front Ofc (3.0)
HTR 1xx (3.0)	HOTL110-Hotel/Motel Hskp (3.0)
HTR 2xx (3.0)	HOTL205-Hospitlaity Mkg (3.0)
HTR 3xx (6.0)	HOTL275-Hotel Practicum (6.0)

VI. GENERAL GUIDELINES

Students pursuing a program of full time study (15 credits per semester) should be able to complete all of the requirements for the bachelor's degree in Hospitality Administration at Buffalo State in four additional full-time semesters provided they complete all of the appropriate prerequisites and other recommendations contained in this agreement.

Students who wish to transfer before completing the associate's degree will have their transfer credits evaluated using the same procedures as those indicated for the associate's degree. Evaluations of credits will be done in such a way as to ensure maximum transferability of those credits into the Hospitality Administration department at Buffalo State.

Advisement will be done in such a way as to ensure that the student completes the program in a reasonable length of time.

**Information relative to general admissions criteria
may be obtained by contacting:**

Transfer Student Services
Twin Rise 100
Buffalo State

Director of Transfer
Articulation & Career Development
SUNY Cobleskill

**Specific information relative to major degree
requirements may be obtained by contacting:**

Hospitality Administration Chair
Buffalo State

Hotel Technology Chair
SUNY Cobleskill

Once community college students have decided to transfer, they should notify their transfer counselor as soon as possible. The transfer counselor from SUNY Cobleskill will then notify the Office of Admissions, Buffalo State of the pending application of students electing to transfer into the Hospitality Administration department. The Office of Admissions will then notify the Hospitality Administration department. Students are reminded that they must also submit the regular SUNY admissions form to the Application Processing Center in Albany.

VIII. DURATION OF THIS AGREEMENT

This agreement will become effective on January 1, 2002 and shall be reviewed every two years or earlier, if significant program changes are made in either the two-year or the four-year program.

IX. SIGNATURES TO THE AGREEMENT

For SUNY Cobleskill

For Buffalo State

_____	_____	<u>K. Kelly</u>	<u>2/8/02</u>
Department Chair	Date	Department Chair	Date

<u>Ann Ryan</u>	<u>3/22/02</u>	<u>David King</u>	<u>2-15-02</u>
Dean	Date	Dean	Date

<u>Marc Donald J. Holmes</u>	<u>3/22/02</u>	<u>Angela Plunkett</u>	<u>2/16/02</u>
Vice-President Academic Affairs	Date	Provost and Vice-President Academic Affairs	Date