

JOHN DEERE TECH PROGRAM 2018-2019



Dealer and Student Information

Contact us
Office of Admissions
SUNY Cobleskill, Cobleskill, NY 12043

or call:

518-255-5525

Office of Admissions

518-255-5694

John Deere Tech Coordinator

<http://www.cobleskill.edu>

<http://www.johndeerepowerup.com>

It is sponsored by
John Deere Company
and John Deere Dealers

It is operated by
State University of New York
College of Agriculture and Technology at Cobleskill
Cobleskill, NY 12043

The material in this packet is intended solely for information purposes. The State University of New York College of Agriculture & Technology at Cobleskill reserves the right to make changes in curricula, rules and fees whenever such changes are deemed necessary. The announcements in this material are subject to change without notice, and may not be regarded as binding obligations on the institution of the State of New York.

Table of Contents

	Page
Introduction	1
Participant Responsibilities	2
Ag. Eng. Tech. Course Requirements and Sequence	4
Course Descriptions and Ag Sequence	5
Student Admissions and Selection	7
Eligible Dealer Locations	8
Contact Persons	8
College Costs	9-12
Forms and Attachments	13
Sponsor Approval of Student	14
Student Release of Information Form	15
Campus Map	16

Introduction

The John Deere Tech Sequence in Power Machinery is a two-year degree program under the existing Power and Machinery curriculum. A successful graduate of this program will be granted an Associate in Applied Science degree. The curriculum will emphasize the development of technical competencies and professional abilities needed for a beginning dealership service technician. The curriculum content will be designed in cooperation with John Deere Company, Olath, Kansas, and State University of New York College of Agriculture and Technology at Cobleskill. The student will attend both classroom lectures and specific laboratory sections which will concentrate both on diagnosis and repair of John Deere equipment. This program will provide a unique opportunity for students to work at a John Deere dealership.

The degree program is completed in 21 months. Four semesters are spent in school and a minimum of 20 weeks in the John Deere sponsoring dealership. The student will be involved in

a work experience during semester/summer breaks. Subjects covered in the classroom will be followed by related work experiences at the dealership.

A major component of this curriculum is the John Deere sponsoring dealership. From the educational area, we understand what a powerful impact a successful work experience can have on a student.

Dealers are responsible for providing students with training-related employment during the work experience periods. Students are responsible for tuition, fees and textbook costs.

Students are required to obtain a sponsor from an authorized John Deere dealership. Students can request assistance in locating a sponsoring dealer, and dealers can request assistance in locating a student to sponsor.

Participant Responsibilities

The John Deere Tech. Sequence in Power Machinery is a partnership program between John Deere Co. and the State University of New York College of Agriculture and Technology at Cobleskill, participating John Deere dealerships and participating students. Each have the following responsibilities in this partnership:

College

1. Maintain a current curriculum articulated with John Deere.
2. Provide adequate classroom and laboratory facilities for program.
3. Provide a qualified instructor who will also act as liaison between the college and the John Deere Company.
4. Pay the regular salary of the college instructors and provide reasonable travel expenses associated with instructor training.
5. Provide students with the basic shop equipment and tools to be used in the laboratory.
6. Promote, advertise and recruit qualified student candidates based on the college's academic standards and in consultation with John Deere.
7. Test applicants and assist dealers with student selection for the program.
8. Maintain all student records.
9. Provide established student services such as academic, financial aid, counseling, etc.
10. Design a curriculum allowing for a minimum of 20 weeks of educational work experience during semester/summer breaks.
11. Conduct visitation(s) during the student work experience.
12. Work with the dealership to assure attainment of desirable work experience competencies.

13. Provide an Associate in Applied Science degree to those meeting requirements.
14. Maintain insurance (or provide self-insurance) for repair or replacement of physical damage, or theft, of training components (except complete machines), simulators and special tools provided by John Deere and accepted by the college.
15. The State of New York covers all justified liability claims that might occur related to Ag Tech training, resulting from the negligence of the college's officers and/or employees.

John Deere Company

1. Encourage dealer cooperation and support.
2. Provide John Deere training for all tech instructors.
3. Furnish the college with John Deere training equipment (manuals, components, essential tools and new complete goods).
4. Provide the college with essential training materials including technical publications and training aids.
5. Participate in student selection procedure.
6. Monitor all phases of John Deere Tech to ensure success.

John Deere Dealership

1. Indicates interest in being a sponsoring dealer so dealership name can be available to interested students.
2. Interview and select a student that the dealership will sponsor.
3. Actively recruit students for the program.
4. Appoint an in-dealership coordinator to assist the college tech instructors in planning and monitoring the work experiences.
5. Provide appropriate work experiences which reinforces the students' most recent classroom instruction.
6. Pay students during periods of dealership work experience.
7. Provide student/employee with uniforms consistent with other dealership employees.
8. Pay the costs of T-shirts or uniforms required of the students to wear during JD Tech classes at the college.
9. Provide sponsored students with their own individual userID and password to access John Deere University.

Student

1. Must be a high school graduate or equivalent.
2. Meet a specified admission and academic requirement established by the college.
3. Obtain and maintain sponsorship with John Deere dealership.
4. Maintain academic standards and adhere to academic policies.
5. Maintain attendance standards according to college policy.
6. Provide sponsoring dealer with responsible and productive employment.
7. Be responsible for program costs: tuition, books, fees and tools.
8. Provide their own tools while completing dealership work experiences.

COLLEGE CATALOG DESCRIPTION

AGRICULTURAL POWER AND MACHINERY

JOHN DEERE TECH CONCENTRATION

ASSOCIATE IN APPLIED SCIENCE DEGREE

(APPLICATION CURRICULUM CODE—0506)

Modern agriculture depends on skilled technicians who have a technical understanding of the complex designs and applications of many different machines. Power and Machinery majors study the operation of diesel engines, hydraulic systems, power trains, computerized controllers, electronics and mobile air conditioning as they pertain to modern tractors. Additional course work specializes in tillage, planting, harvesting and materials handling equipment. Extensive use of electronic technical manuals, computerized testing procedures, and Global Positioning will be incorporated in the curriculum. Students can choose between the traditional Power and Machinery curriculum or through sponsorship by a John Deere dealer enroll in the John Deere Tech program.

Degree Requirements

To fulfill requirements for the Associate in Applied Science degree, the candidate in the field of Agricultural Power Machinery—John Deere Tech concentration must complete a minimum of 60 credit hours of academic work with a GPA of not less than 2.00. These credits include 34 credits of major field requirements and 20 credits in prescribed areas of liberal arts and sciences and specialization requirements. The remaining 6 credits are accomplished through work experience, specialized instruction, and electives.

MAJOR FIELD REQUIREMENTS		CREDITS	LIBERAL ARTS AND SCIENCES REQUIREMENTS	CREDITS	JOHN DEERE AG TECH SPECIALIZATION REQUIREMENTS
AGEN 111	Introduction to Computing In Agricultural Engineering Technology	2	English (excludes ENGL 100 and must include ENGL 101)	6	AGEN 116, 117, 118, 119 John Deere Work Experience 4 credits
AGEN 132	Fundamentals of Diesel Engine Technology	3	Science/Mathematics (any BIOL, CHEM, PSCI, PHYS, or MATH 111 or higher course (PHYS 101 is Required)	7	Sponsorship by a John Deere Dealership
AGEN 151	Basic Welding	2	PHED/Wellness	1	Total Credits 60 credits
AGEN 166	Agricultural Mechanics	2	Additional courses to total 6 credits, to be selected from the Trustees' General Education Core Requirement	<u>6</u> 20	
AGEN 170	Basic Hydraulics	3			
AGEN 231	Electrical and Electronic Systems Diagnostics	3	Additional Requirements		
AGEN 232	Power Train Theory	4	Foundations for College Success	1	
AGEN 241	Agricultural Machinery	4			
AGEN 245	Air Conditioning	2			
AGEN 273	Hydraulics & Hydrostatic Diagnostics	3			
AGEN 285	Equipment Retailing Management	3			
AGEN 292	Fuel Systems	<u>3</u>			
	Total	34			

Course Descriptions

John Deere Tech Concentration

AGEN 111 Introduction to Computing in Agricultural Engineering (C)

This course is designed to introduce students to computer applications in the agricultural equipment industry. Students will use various software applications to construct computer-aided design drawings, gather information through electronic parts catalogs and electronic service manuals, and diagnose/test equipment systems using desktop and laptop computers and mobile processors. Students will also use other computer applications to construct reports, organize data, perform calculations, and make presentations that are part of many various equipment-related careers.

1 class hr. 1 two-hr. lab.

2 credits-fall

AGEN 116 Industry (John Deere) Work Experience Orientation

This course is designed to prepare students and guide them through their work experiences. It will consist of orienting the student to the work environment, tasks, and forms and records to be completed during the work experience. **Prerequisite:** John Deere Tech or Power Machinery Technology majors only. 1 class hr.

1 credit-fall

AGEN 117 Industry (John Deere) Work Experience

This work experience course consists of the actual work experience at the dealership that sponsors the student. A minimum of 44 hours of approved experience is required. **Prerequisite:** AGEN 116

1 credit-spring

AGEN 118 Industry (John Deere) Work Experience

A second block of actual on-site work experience at the sponsoring dealership. A minimum of 44 hours of approved experience is required. **Prerequisites:** AGEN 116, AGEN 117

1 credit-fall

AGEN 119 Industry (John Deere) Work Experience

The third block of on-site work experience at the dealership sponsoring the student. This completes the college requirement of on-site experience and counts toward the total of 20 weeks required by the dealership. A minimum of 44 hours of approved experience is required. **Prerequisites:** AGEN 116, AGEN 117, AGEN 118

1 credit-spring

AGEN 132 Fundamentals of Diesel Engine Technology (C)

A study of the design, operation, and components of a modern diesel-powered internal combustion engine. Working with both engine components and running engines, students will develop an understanding of the operation, assembly, troubleshooting, and rebuilding skills required of service technicians. Emphasis will be placed on testing, troubleshooting, horsepower output, and emission standards. Extensive use of technical information in written and electronic format will be incorporated in all aspects of the course.

2 class hrs. 1 three-hr. lab.

3 credits-spring

AGEN 151 Basic Welding (C)

A study of metal fastening by welding methods. Oxyacetylene and electric welding procedures and their effects on metal properties will be discussed. Laboratory provides experience in the use of arc and oxyacetylene welding and oxyacetylene cutting. 1 class hr. 1 two-hr. lab.

2 credits-fall, spring

AGEN 166 Agricultural Mechanics (C)

A course designed to study the selection, use and maintenance of tools and equipment found in the repair shop. Students will gain experience in using industry accepted procedures and materials. 1 class hr. 1 two-hr. lab.

2 credits-fall

AGEN 170 Basic Hydraulics (C)

An introduction to the fundamental principles of hydraulics, fluid power components and their design, application, operation, and maintenance. This course includes a study of terminology, industrial standards, symbols, and basic circuitry design as related to fluid power. Application of hydraulics to both agricultural and light industrial equipment is emphasized. 2 class hrs. 1 two-hr. lab.

3 credits-fall

AGEN 231 Electrical and Electronic System Diagnostics (C)

Students will gain an in-depth understanding of current electrical and electronic systems found on modern tractors and machinery, through the use of agricultural equipment, trainer circuits, and available testing equipment, the technician's DC circuit diagnostic skills will be honed. Equipment system troubleshooting and repair will be emphasized. It is understood that the students have a basic understanding of electrical components, test equipment, and schematic diagrams. **Prerequisite:** PHYS 101. 2 class hrs. 1 three hr. lab.

3 credits-spring

AGEN 232 Power Train Theory, Diagnostics and Repair

A study of power transmission, clutch through final drive, utilized in agricultural construction, forestry, lawn and garden equipment. Students will develop knowledge of the design and operation of various types of clutches, mechanical and power shift transmissions, differentials and final drives. Hands-on learning will be applied to diagnostic methods used for troubleshooting as well as proper repair and overhaul procedures.

Prerequisite: AGEN 132 or permission of the instructor.

2 class hrs. 1 four-hr. lab. *4 credits-spring*

AGEN 241 Agricultural Machinery (C)

A study of the principles, design and operation of tillage, planting and harvesting machinery. Actual experience in adjustment, maintenance, set-up, servicing and operation of machinery, utilizing manufacturers' technical manuals as a major resource for information.

2 class hrs. 1 four-hr. lab. *4 credits-fall*

AGEN 245 Air Conditioning (C)

The course covers the principles of refrigeration and mobile air conditioning applications in agriculture. Environmental and governmental regulations concerning handling and recovery of refrigerant as well as troubleshooting electrical controls and sensors are included as they impact the systems covered. Primary focus is on mobile units such as air conditioned cabs in combines, tractors and other related applications.

1 class hr. 1 two-hr. lab. *2 credits-spring*

AGEN 248 Global Positioning Apps in Agriculture

The course will incorporate GPS Technology as it relates to agricultural field applications that increase field efficiency. Topics will include basic GPS signals, tractor and equipment setup and adjustments, signal activations, calibration, field operation, and mapping. Classroom instruction will be complemented with field operations. Students should be familiar with operation of modern agricultural tractors. [Fall] [2 credits] Contact hours: 2

AGEN 273 Hydraulic & Hydrostatic Diagnostics (C)

A systems approach to recognizing and diagnosing hydraulic and hydrostatic issues as they relate to mobile off-road equipment and machinery. A study of the components and hydraulic/hydrostatic circuits dealing with external cylinder operation, lift, steering, braking, and drive systems. Inspecting, troubleshooting, and servicing of hydraulic/hydrostatic components and systems will be included.

Prerequisite: AGEN 170.

1 class hr. 1 four-hr. lab. *3 credits-spring*

AGEN 285 Equipment Retailing Management (C)

A course dealing with requirements of the retail agricultural equipment business for farm equipment, industrial equipment, or farmstead mechanization, physical facilities, organization, supervision and managerial aspects of the equipment business including parts, service and sales departments. Students incorporate the above by planning in detail for an equipment business.

3 class hrs. *3 credits-fall, spring*

AGEN 292 Fuel Systems II (C)

Students will study the design and construction of nozzles, injectors, and fuel pumps used in agricultural and construction equipment. Emphasis will be placed on the design, testing, cleaning, and repair and adjustment of the different styles of nozzles and pumps available. Troubleshooting and malfunction diagnosis is included.

Prerequisite: AGEN 192.

2 class hrs. 1 three-hr. lab. *3 credits-spring*

PHYS 101 Principles of Physics I (C)

Students will learn the principles of the science and behavior of DC and AC electrical circuits, magnetism, electronics and heat energy. Activities will include applications utilizing current technology to develop skills for explaining, testing and diagnosing various electrical/ electronic devices and circuits. Use of digital and analog testing instruments will be stressed.

2 class hrs. 1 two-hr. lab. *3 credits-fall*

Student Admissions and Selection

Requirements for Full-Time Students

Admission to this college and to all other colleges in the State University of New York system is based on the qualifications of applicants. Applicants are reviewed without regard to race, color, creed, sex, age, national origin, handicap or marital status. In accordance with Section 504 of the Federal Rehabilitation Act of 1973, as amended, State Laws, and the Governor's Executive Order 40, the State University of New York does not discriminate against handicapped persons in the recruitment of students, the recruitment of an employment of faculty and staff, or in the operation of any of its programs and activities.

To be eligible for admission to SUNY Cobleskill, and the John Deere Tech. Sequence, a candidate must submit a SUNY application and satisfactorily meet the following requirements:

1. Graduate from a fully accredited and approved high school or qualify for a High School Equivalency Diploma.
2. Submit an official high school transcript.
3. A campus visit is required for most applicants.
4. It is strongly recommended that applicants for admission submit scores from either the College Entrance Examination Board Scholastic Aptitude Test (SAT) or the American College Test (ACT).
5. Candidates who have previously attended another higher education institution must submit an official transcript showing all attempted courses.
6. Secure approval from a John Deere Dealer Sponsor following acceptance by the college.
7. Following acceptance to a program and payment of deposits, a medical report form will be provided for the candidate's completion.

Candidates are encouraged to include in their high school programs as many college preparatory courses as possible. Vocational agricultural courses are desirable prerequisites for admission in agriculture curricula. Applicants with a strong academic background have an advantage over those who have completed less rigorous high school programs. At SUNY Cobleskill, admission requirements vary among the curricula, depending on the ratio of applications to openings.

Early Admissions Program

The college admits high school students under its Early Admissions program following completion of the junior year. Students admitted under this program will study full-time at the college level before having completed their formal course work for the high school diploma. The program is designed to shorten the total number of years of high school and college education.

Application Procedure

1. Obtain application forms from any high school guidance office or write: Director of Admissions, State University of New York College of Agriculture and Technology at Cobleskill, Cobleskill, New York 12043.
2. Most candidates are required to complete a campus visit. Campus Visitation Day programs are scheduled by the Admissions Office and selected Saturdays during the academic year, with invitations mailed approximately two weeks prior to the appointment. Contact the Office of Admissions at 518-255-5525.
3. Students unable to attend one of the Campus Visitation Day programs can make campus visits Monday through Friday between the hours of 9 a.m. and 4:15 p.m. For an appointment, contact the Office of Admissions at the above telephone number. It is recommended that appointments be made two weeks prior to the campus visit.

Fall Semester Candidates

The college does not have an application deadline although some curricula can be filled early in the admissions year.

Sponsor Approval

Applicants must complete an interview with and secure approval from a sponsor. The applicant is responsible for locating a sponsor. Applicants should take the Dealer Approval Form to a potential sponsor, who is to complete the approval form and return it to the John Deere Tech Coordinator. If the dealer decides not to grant sponsorship, the student should contact the John Deere Tech Coordinator, who will assist the student in obtaining a sponsor.

Eligible Dealer Locations

John Deere agricultural equipment dealers located in the following states are eligible to sponsor students at SUNY Cobleskill.

- | | | |
|--------------|----------------|----------------|
| •Connecticut | •Massachusetts | •Vermont |
| •Delaware | •New Hampshire | •Rhode Island |
| •Maine | •New Jersey | •Pennsylvania |
| •Maryland | •New York | •West Virginia |

Students can contact a local John Deere dealer to see if the dealer is interested in sponsoring a student. Or, they can contact the SUNY Cobleskill Office of Admissions or the John Deere Coordinator for a list of approved John Deere dealers seeking a student to sponsor.

Contact:

State University of New York

Office of Admissions

Phone: 518-255-5525

Fax: 518-255-6769

E-mail: admissions@cobleskill.edu

Teacher-Coordinator - **Chris Smith**

Ag. Engineering Technology Department

Phone: 518-255-5694

FAX: 518-255-6025

E-Mail: smithcr@cobleskill.edu

Correspondence:

All correspondence should be directed to the following addresses:

John Deere Tech Coordinator

Curtis-Mott Hall Room 105

SUNY Cobleskill

Cobleskill, NY 12043

College Costs

New York State Residents Full-Time Tuition & Fees as of July 2018

Description	Full-time Per Semester	Full-Time Per Year
Tuition	3,435.00	6,870.00
Comprehensive Fees*	892.00	1,784.00
Room – Double occupancy	3,980.00	7,960.00
Meal Plan – unlimited	2,695.00	5,390.00
Total	11,002.00	22,004.00

Out-of-State Residents Full-time Tuition & Fees as of July 2018

Description	Full-time Per Semester	Full-Time Per Year
Tuition	8,325.00	16,650.00
Comprehensive Fees*	892.00	1,784.00
Room – Double occupancy	3,980.00	7,960.00
Meal Plan – Unlimited	2,695.00	5,390.00
Total	15,892.00	31,784.00

COMPREHENSIVE FEES (REQUIRED)

Course Fee

Certain courses require laboratory or course fees which range from \$20 to \$350 depending on the course. Those courses which require lab fees are so designated in the College's course catalog. Refunds are available to students who officially withdraw from the College during the first week of the semester or drop the course during the first week. The first week is defined as the first seven days of classes.

College Fee

This mandatory fee was established by the State University Board of Trustees under Resolution No. 63.22, September 1, 1963. The fee is \$12.50 per semester for full-time students (registered in 12 or more credit hours) and 85 cents per credit hour for part-time students (registered in less than 12 credit hours). The fee is collected by all units of the State University System. The College Fee is not refundable under ordinary circumstances.

Dorm Program Fee (dorm students only)

A fee of \$25.00 is assessed from each resident annually for educational and social programs.

Dorm Communications Fee (dorm students only)

Local telephone service is available in each student room subject to the "Terms and Conditions" as provided by the Information Services. The dorm communications fee is \$36 per semester.

Student Activity Fee

The Student Activity Fee is currently a mandatory fee as determined by a student body vote every two years. This fee is \$95 per semester for full-time students and \$7.92 per credit hour for part-time students. Student Government dispenses the money received from the fee to over thirty-five clubs, and many additional programs. The fee enables the College to conduct such activities as Homecoming Weekend, movies, comedians, dances, speakers, professional entertainers and much more. This fee can only be waived by Student Government. Refunds are available only to students who officially withdraw from the College during the first week of the semester. The first week of the semester is defined as the first seven days of classes.

Intercollegiate Athletics Fee

The Intercollegiate Athletics Fee is a mandatory fee, as determined by the College President based on recommendations from the Intercollegiate Athletics Board. The fee is \$210.00 per semester for full-time students and \$17.50 per credit hour

for part-time students and is used to help cover the cost of the intercollegiate athletic program. This fee can be waived only by the Intercollegiate Athletics Board. Refunds are available only to students who officially withdraw from the College during the first week of the semester. The first week of the semester is defined as the first seven days of classes.

Wellness Center Fee

The Mandatory Student Wellness Center Fee permits unlimited access to physical and mental health services while the College is in regular session. Nurse Practitioners and Registered Nurses provide primary/acute medical care by appointment. Mental Health Counselors provide psychological counseling by appointment. The majority of procedures and services at the Wellness Center are covered by the Mandatory Student Wellness Center Fee; \$144.50 per semester for full-time students and \$12.04 per credit hour for part-time students. Some specialized procedures carry an additional fee. For a copy of the current fee schedule see the Wellness Center. Refunds are available to students who officially withdraw from the College during the first week of the semester, which is defined as the first seven days of classes.

Technology Fee

The Information Technology Fee is a mandatory fee that is used to help support the College's commitment to the use of modern and effective information technology in its teaching and learning environment. The fee provides students the benefit of high-speed access to the Internet, access to Web-based course materials, e-mail services, and network printing services. It also covers licensing fees for the campus-standard software and specialized academic software, and to help support maintenance and upgrades to the campus network and to provide instructional technologies in the classroom. For full-time students the fee is \$187.50 per semester and \$15.63 per credit hour for part-time students. Refunds are available to students who officially withdraw from the College during the first week of the semester. The first week of the semester is defined as the first seven days of classes.

Academic Transcript Fee

Academic transcripts will be mailed by request without charge. Fall 2010 and forward; this fee is covered by the academic transcript fee billed with the semester bill. Transcripts are requested through the Registrar's Office. A transcript will not be issued if the student has any financial obligation to the college. There is a lifetime cap of \$120 per student for the semester fee.

Residence Hall Technology Fee

Promotes, assists and provides for maintenance, licensing & upgrades of communications related equipment in the residence halls. This mandatory fee is \$36 per semester.

Center for Career Development Fee

The Center for Career Development Fee (formerly the Career Development Fee) is a mandatory fee charged to all full-time students each semester in the amount of \$20.00 to support the Center for Career Development services. Refunds are available only to students who officially withdraw from the College during the first week of the semester. The first week of the semester is defined as the first seven days of classes.

Orientation Fee

The Orientation Fee is assessed to incoming freshmen, readmits, and transfer students. The fee of \$125 covers the cost of testing, staffing, speakers, orientation activities, special, social and recreation events, publication costs and overall orientation programming costs.

Graduation Fee

The Graduation Fee is a one-time fee billed in the semester the student graduates. The non-refundable \$50 fee covers the cost of degree evaluations, the diploma, diploma cover and ceremony. Students participating in the Commencement ceremony must pay the College Store for the purchase cost of commencement apparel.

Student Health Insurance Fee

Per campus policy, all full-time students at SUNY Cobleskill are required to be enrolled in a health insurance plan. Full-time students will be automatically enrolled in the campus accident and sickness health insurance plan (\$799 fall semester and \$1245 spring/summer with dental), unless they complete a waiver form documenting existing health insurance coverage. The SUNY Cobleskill accident and sickness insurance policy is available in the fall, spring and summer semesters to full and part-time students, as well as their spouses and dependents. Information about this policy is available at the Wellness Center or online.

Transportation Fee

The mandatory Transportation Fee is \$87.50 each semester for full-time students and is prorated for part-time students based on their credit hours. The fee is used to support applied learning: the College maintains a fleet of 20 vans to take students on field trips, to outdoor labs, to conferences, and to businesses at which they work/learn. Vans also support students' co-curricular travel in and out of the area for activities including recreational trips, educational and service trips to soup kitchens, food banks, local and regional service organizations, and conferences. The fee will support maintenance, repair, and replacement of the vans, as well as fuel and other operating costs. The fee supports the contract the College has with Schoharie County to provide bus transportation to and from the Village of Cobleskill and shopping areas, as well as weekend trips to Albany. Resources from this fee will be also made available to repair and improve campus parking lots, especially the commuter lot.

Please note that students bringing vehicles to campus will still be expected to purchase a separate vehicle registration sticker.

VOLUNTARY FEES – BILLED TO ALL STUDENTS FALL AND SPRING SEMESTERS

Alumni Fee

The Alumni Fee is a voluntary fee that supports and covers services offered by the Alumni Association. The semester fee is \$30 and is billed to all students. Refunds are available only during the first week of the semester. The first week of the semester is defined as the first seven days of classes.

Fitness Center Fee

The Fitness Center fee is a voluntary fee that supports the operation of the college fitness center. The fee is \$50 per semester and is billed to all students. This fee may be waived through the first seven days of a semester by contacting the Student Accounts Office. The facility is state of the art and includes comprehensive cardiovascular equipment, select drive weight machines and a wide range of free weight equipment. The facility is staffed by a full-time professional and is open during the school year seven days per week. Refunds are available only during the first week of the semester. The first week of the semester is defined as the first seven days of classes.

OTHER FEES

Add/Drop Fee

Any Courses may be added or dropped without penalty during the period so designated and announced by the Registrar. After that official add/drop period has ended, typically the Friday of the first week of classes, add/drop forms with required signatures must be turned in to the Registrar's Office. A \$20 fee will be charged for each added course after the defined period has ended. Classes may not be dropped, only withdrawn from, after that designated Add/Drop period.

Audit Fee/Auditing Courses

Any interested person may audit a course with the signed consent of the instructor. Audit is permitted on a space-available basis, but may not include courses which have laboratory or studio activities. There is no tuition charge, however, a registration fee of \$50.00 will be charged. This registration fee will not be assessed to course auditors who are already enrolled as students. By definition, auditors merely "sit in" on courses, are not officially enrolled or listed on course rosters. Auditors attend without credit or formal

recognition and are not required to meet the requirements of the course. Registration for audit courses must be completed during the add/drop period through the Registrar's Office. All documentation of audit courses will be maintained by the registrar.

Readmission Application Fee

A fee of \$50 is required to be paid in order for an eligible student's application for readmission to be processed. Visit Admissions online for more information concerning readmission.

Replacement Diploma Fee

A replacement diploma is ordered through the Registrar. A fee of \$30 is required to be paid before the replacement diploma can be ordered.

Medical Transcript Fee

The Wellness Center charge for each medical transcript is \$5.00. The fee must accompany the request for the transcript.

Returned Check Fee

A returned check charge of \$20 will be assessed for dishonored checks returned by the bank. Returned checks used for completion of your semester bill may also result in an assessment of an administrative fee of up to \$50.

Late Fees

All students who have not completed all financially-related obligations by the close of business on the semester due date will be charged a late registration fee of \$40 and a late payment fee of \$30 monthly while the balance is still due.

Payment Plan Fee

The College offers their own Payment Plan. The Payment Plan Application fee is \$50.00.

Monthly Payment Plan Late Fee

Once a payment plan is established and payment is late by more than 15 days, a late payment fee of \$50 is assessed and the payment plan is terminated, the balance is then due in full.

Billing Fee

If the College submits a debt for further collection, a billing fee of up to \$50 is added to the debt already due and the total is submitted for collection.



This section of the document contains the forms dealers and students need to complete at different stages of the program. They include the following:

- Sponsor Approval of Student
- Student Release Information Form



Sponsor Approval of Student

Directions for the Student: Please fill in the form and give it to the prospective sponsoring dealer to complete and mail in to SUNY Cobleskill.

Student's Name _____

Street Address _____

City, State, Zip _____

Cell Phone _____

Home Phone _____

E-mail address _____

Directions for the Dealer:

I agree to provide sponsorship for the above student in the John Deere Tech. Program at SUNY Cobleskill.

Dealership _____

Street Address _____

City, State, Zip _____

Phone Number _____

E-mail address _____

Authorizing Representative _____

John Deere User ID _____

After completing this form, please mail to: Chris Smith, John Deere Tech Coordinator, State University of New York College of Agriculture and Technology at Cobleskill, Cobleskill, NY 12043.



Student Release of Information Form

I hereby grant permission to SUNY Cobleskill to share my high school transcripts, pre-admission test results, and interview data with the John Deere Company.

Student Signature _____

Street Address _____

City, State, Zip _____

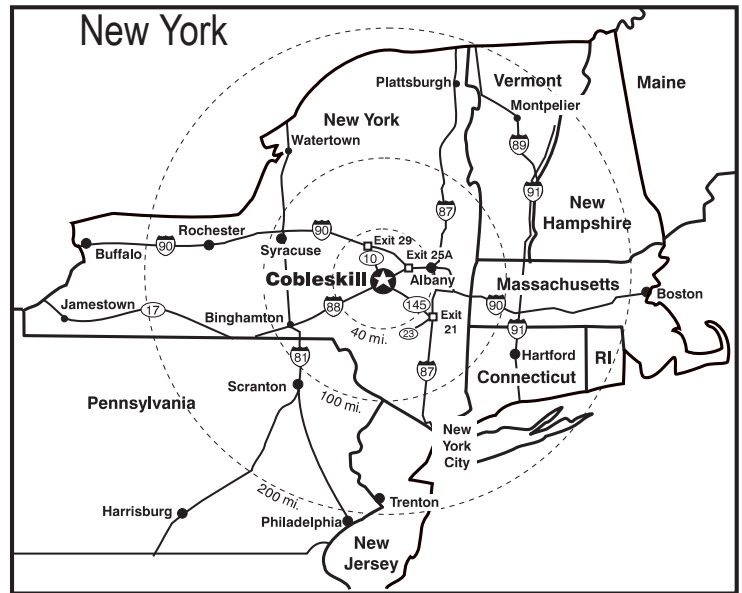
Phone _____

Date _____

Return this complete form to the SUNY Cobleskill Office of Admissions, Cobleskill, NY 12043.

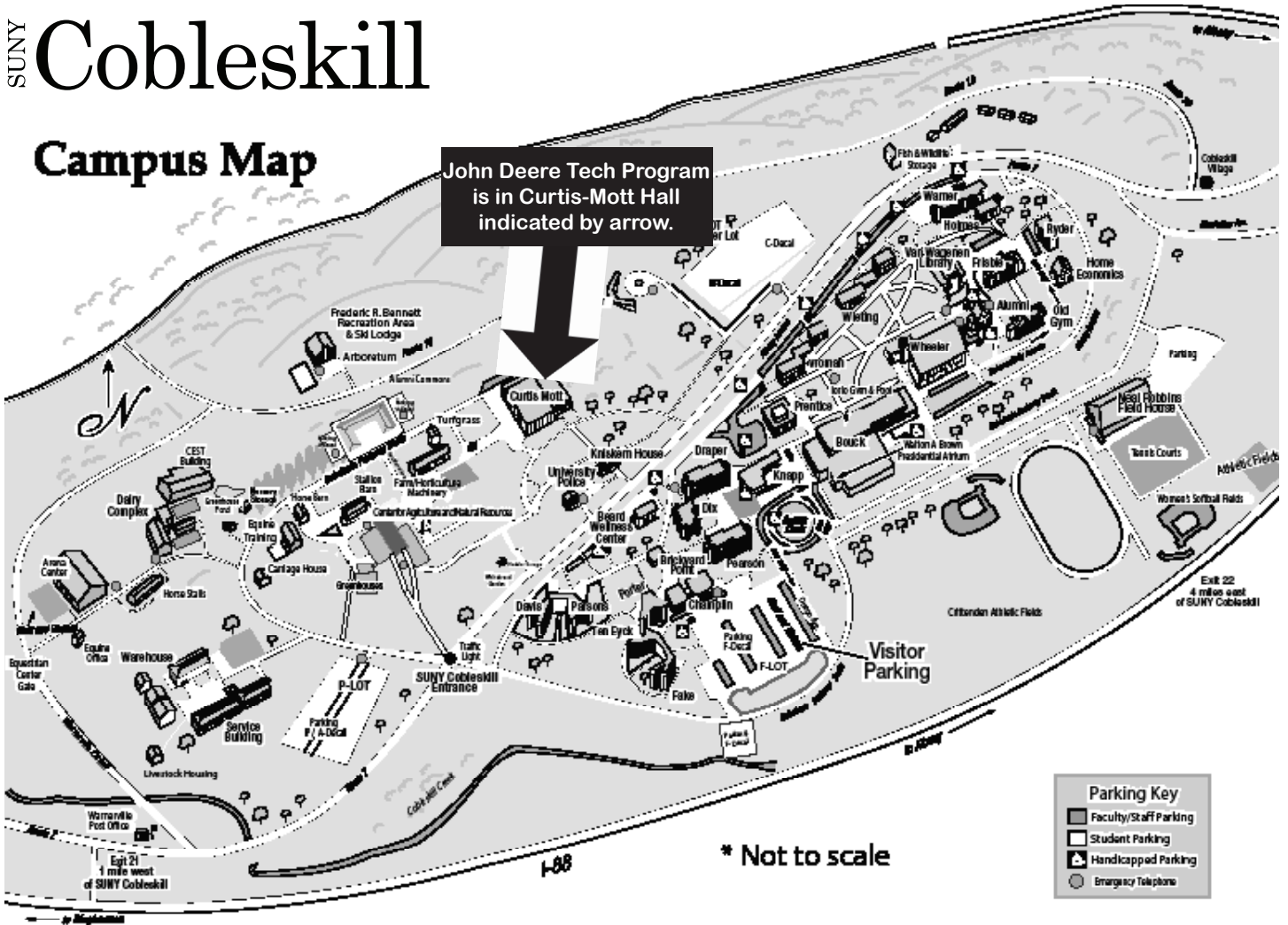
DIRECTIONS TO SUNY COBLESKILL

- From Buffalo, Rochester and Syracuse, take NYS Thruway (Interstate 90) to Exit 29 at Canajoharie. Proceed south on Route 10 to Cobleskill.
- From Binghamton or Albany areas, take Interstate 88 to Cobleskill (Exit 21).
- From Watertown, take Interstate 81 to Syracuse and then follow above directions from Syracuse.
- From Plattsburgh, take Interstate 87 south to Albany; proceed west on Interstate 90 to Exit 25A; follow Interstate 88 to Cobleskill at Exit 21.
- From New York City and Long Island, take NYS Thruway (Interstate 87 north to Albany, then Interstate 90 west). For a short cut through the mountains (not advised during inclement weather), take NYS Thruway (Interstate 87) north to Exit 21 at Cobleskill. Follow Route 23 west for about 8 miles to the junction of Route 145. Take Route 145 to Route 7; follow Route 7 west to the campus.



SUNY Cobleskill

Campus Map



John Deere Tech Program is in the building indicated by arrow.