

Accepting your Awards from the Award Letter

Students should go to the Financial Aid Status area of Banner Web. This area gives students a comprehensive look at all of their financial aid information. Follow these instructions to accept your aid on Banner Web.

- Log onto the Cobleskill Web site – www.cobleskill.edu
- Click on **Current Students** on the top of the page
- Click on **Banner Web**
- Click on ‘**Enter Secure Area**’
- Enter User ID – this will be the Number at the top of your award letter that starts with 800.
- Enter your Cobleskill PIN number, which has been/will be provided.
- Click on **Financial Aid**
- Click on **Financial Aid Status**
- All students should now select 2018-2019 aid year and click submit
- Click blue ‘**awarded**’ link
- Click on the **Terms & Conditions** tab, read and accept terms and conditions.
- Click the **Accept Award Offer** tab
- Choose which awards to accept by using the drop down boxes and select ‘Submit Decision’, or accept all awards by clicking ‘Accept full amount all awards’. The following cannot be accepted or declined; Federal Pell Grant, Parent Plus Loan and New York State Tap Grant.
- If you are a first time loan borrower with SUNY Cobleskill and have accepted your Direct Loan you need to complete both Entrance Counseling and a Master Promissory Note by logging onto studentloans.gov using your Federal Student Aid ID that you used on the FAFSA.

Instructions for the Direct Parent Plus Loan

A Parent Loan will be processed when the parent completes one of the following steps:

- Log onto studentloans.gov using parent’s Federal Student Aid (FSA) ID and complete the “**Apply for a Plus Loan**” process. After being approved for the loan, they need to complete the Master Promissory Note.
- Parent Plus Loan borrowers would go to www.studentloans.gov to complete a MPN.

Instructions for Verification

- If your FAFSA is selected for verification, you must provide the following documents to the Financial Aid Office:
 - Parent’s 2016 Tax Return Transcript
 - Parent’s 2016 W2(s)
 - Student’s 2016 Tax Return Transcript
 - Student’s 2016 W2(s)
 - 2018-2019 Verification Worksheet